



We are family • All are welcome • You are loved

20th October 2026

Dear Parents/Carers,

Parent Consultation Meetings

Wednesday 25th November (4.30pm to 7.30pm) & Thursday 26th November (3.30pm to 6.30pm)

Appointments for our upcoming Parent Consultation Meetings will be available to book on Arbor from **9.00am on Thursday 22nd October** until **9am on Thursday 19th November**. We encourage you to book early to secure a convenient time.

If this is your first time using the booking system in Arbor, please read the information here if needed [support for booking parent consultation in Arbor](#).

For separated parents who would prefer individual appointments, please email the school office **as soon as possible and before Thursday 19th November**. We will ensure that both parents are able to arrange separate meetings.

To help the evenings run smoothly for everyone, teachers will need to keep strictly to their allocated times. If additional discussion is required, teachers may suggest arranging a follow-up appointment — please don't be offended if this is the case.

Our school governors will be providing refreshments throughout the evening.

Please note that we are unable to provide childcare or supervision during the meetings. If you are unable to arrange alternative childcare, children are welcome to sit quietly in the hall with a book or a quiet game. I often put on a DVD, but as I will be meeting with parents throughout the evening, supervision is not possible.

Thank you for your understanding and cooperation.

Best wishes,

Mr Cook (Headteacher)

Linton Road, Collingham, West Yorkshire, LS22 5BS

01937 573117 • office@collinghamsschool.org • www.collinghamsschool.com

